



Zeigler-Royalton Community Unit School District #188

PO Box 38 | Zeigler, IL 62999 | 618.596.5841

www.zr188.org

Quent Hamilton – Superintendent/High School Principal

Matt Morgan - High School Principal
618.596.5841
Fax: 618.596.6789

Jeremy May - Athletic Director
618.218.0124
Philip Hicks - Transportation Director
618.596.2121

Leigh Anne Bailey -Elementary School Principal
618.596.2121
Fax: 618.596.2075

YOU MUST COMPLETE THIS APPLICATION USING ADOBE ACROBAT READER - DO NOT OPEN THIS APPLICATION IN YOUR BROWSER - YOU WILL NOT BE ABLE TO SUBMIT ELECTRONICALLY

Application

Please complete and return the attached forms.

Credentials Please submit the following items:

1. Three letters of recommendation from those most able to judge your professional qualifications or college placement file including student teaching evaluations.
2. Copies of transcripts (transcripts issued to students are acceptable).
3. Copies of teaching license (s) (including temporary).

Resume

Please include a copy of your professional resume.

Applicants for teaching positions should be properly licensed for the position(s) for which they apply. Any endorsements applicable to the position should be clearly shown on the teaching license. Teachers applying for assignments in grades 6-8 should have middle grade endorsements in those areas for which he/she is making application.

Your application will be kept on file until June 30th. To keep your file active beyond this date requires a written request. You may contact Janet Leposky at the Superintendent's Office (618-596-5841) if you have questions regarding your file or application deadlines.

Zeigler-Royalton Community Unit School District No. 188 is an equal opportunity employer.

Sincerely,

Quent Hamilton
Superintendent

ENCLOSURES

**ZEIGLER-ROYALTON COMMUNITY UNIT
SCHOOL DISTRICT NO. 188**

P.O. Box 38
Zeigler, IL 62999
(618) 596-5841
(618) 596-6789 (fax)

APPLICATION FOR CERTIFICATED POSITION

PERSONAL DATA

NAME

LAST FIRST MIDDLE MAIDEN

PRESENT
ADDRESS

STREET CITY STATE ZIP TELEPHONE

PERMANENT
ADDRESS

STREET CITY STATE ZIP TELEPHONE

PREFERRED POSITION

(Example: First Choice: First Grade — Second Choice: High School Mathematics)

FIRST CHOICE _____ SECOND CHOICE _____

COMMENTS

REFERENCES

	NAME	ADDRESS	OCCUPATION
1.	_____	_____	_____
2.	_____	_____	_____
3.	_____	_____	_____

It is the policy and practice of the District to decide all matters relating to employment on the basis of personal qualities and abilities. There is no discrimination because of race, religion, creed, color, sex, age, national origin, or physical or mental handicap unrelated to ability. Applicants need not furnish any information which they believe to be a violation of their legal or constitutional rights. Any person who willfully makes certain false statements or material omissions in an applicatio

CERTIFICATION

List below the Illinois certificates for which you qualify. Indicate if the certificate has been issued or has been applied for.

Type	Number	Grade/Subject	Issued	Applied For

Special Education Approval _____ Area _____

EDUCATION

List below all colleges or universities you have attended.

College/University Attended	Location (City,State)	Dates Inclusive	Degree Granted	Major	Minor

EXPERIENCE

List, in reverse chronological order, all work experience. Include other work experience, as well as teaching and administration. Beginning teachers should include student teaching.

Place	Location (City,State)	Dates Inclusive	Assignment	Supervisor's Name

Are you currently under contract? _____

When will you be available? _____

ACTIVITIES

Please mark the activities for which you are qualified:

COACH

___ Baseball

___ Softball

___ Basketball

___ Volleyball

___ Other (please list)

DIRECT

___ Instrumental Music

___ Vocal Music

___ Speech Activities

___ Drama Activities

___ Other

SPONSOR

___ Student Council

___ Yearbook

___ School Newspaper

___ Cheerleading

___ Scholar Bowl

___ Other

SUPERVISE

___ Bus

___ Playground

___ Lunchroom

___ Clubs

___ Other

PERSONAL COMMENTS

What do you consider to be your chief accomplishments in your previous job or student teaching?

Please state your reason(s) for wanting to change your present position, or if not currently employed, why you want to join the staff of Zeigler-Royalton Community Unit School District #188.

What are your professional goals and plans? Why did you want to be a part of education?

In your own handwriting, please state why you feel you should be considered for the position for which you are applying. Please indicate your unique qualifications.

By signing below, I hereby affirm that the statements made within this application are true and correct to the best of my knowledge and belief. I hereby authorize any individual, company, or institution with whom I have been associated to furnish Zeigler-Royalton Community Unit School District No. 188 with any information concerning my employment. If employed, I hereby agree to comply with all relevant Illinois statutes affecting public school applicants and employees, and all pertinent rules, policies, procedures and regulations of Zeigler-Royalton Community Unit School District No. 188.

Signature *(please type if filing electronically)*

Date

PLEASE RETURN YOUR COMPLETED APPLICATION TO THE
ADDRESS LISTED ON THE FRONT OF THIS APPLICATION.

IF FILING ELECTRONICALLY, PLEASE CLICK THE SUBMIT BUTTON